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02 October 2013

## **APPOINTMENTS PANEL**

Thursday 10 October 2013  
9 am  
Council House (Next to the Civic Centre), Plymouth

**Members:**

Councillors Bowyer, Coker, Evans, Fry, Nicholson, Peter Smith and Williams.

Members are invited to attend the above meeting to consider the items of business overleaf.

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Chief Executive

# **APPOINTMENTS PANEL**

## **AGENDA**

### **PART I – PUBLIC MEETING**

#### **1. APPOINTMENT OF CHAIR AND VICE CHAIR**

The panel will appoint a Chair and Vice-Chair for this meeting.

#### **2. APOLOGIES**

To receive apologies for non-attendance submitted by Panel Members.

#### **3. DECLARATIONS OF INTEREST**

Members will be asked to make any declarations of interest in respect of items on the Agenda.

#### **4. CHAIR'S URGENT BUSINESS**

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

#### **5. MINUTES**

**(Pages 1 - 4)**

To approve the minutes of the meetings held on 17 and 24 October 2012.

#### **6. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

### **PART II (PRIVATE MEETING)**

**MEMBERS OF THE PUBLIC TO NOTE** that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

#### **7. REVIEW OF CONSULTATION FEEDBACK (E1)**

**(Pages 5 - 16)**

To review the individual consultation feedback received from Chief Officers and to look at matters arising from this feedback.

**8. REVIEW AND DECISION ON SELECTION PROCESS FOR CHIEF OFFICER ROLES (E1) (Pages 17 - 24)**

To review and decide on the selection process for the Chief Officers roles and to agree future timelines and meetings.

**9. REVIEW AND APPROVAL OF ROLE PROFILES FOR NEW AND AMENDED CHIEF OFFICER ROLES (E1) (Pages 25 - 100)**

- Assistant Director for Strategic Planning
- Assistant Director for Street Services
- Assistant Director for Human Resources, Organisational Development and ICT
- Assistant Director for Finance
- Assistant Director for Customer Services

**10. RECRUITMENT TRAINING (E1) (Pages 101 - 102)**

To receive refresher training on recruitment and selection (approx. 1 ¼ hours).

**11. APPOINTMENT OF ASSISTANT DIRECTOR FOR CO-OPERATIVE COMMISSIONING AND ADULT SOCIAL CARE (E1) (Pages 103 - 130)**

Members will be asked to appoint an Assistant Director for Co-operative Commissioning and Adult Social Care.